

## **Fulfillment and Kitting**

Our fulfillment capabilities can offer your business a complete solution for Shipping and Kitting. We will get your products on their way sooner and in a very cost effective manner. Our location in the geographic center of the United States gives you the advantage of no package traveling from coast to coast unnecessarily. This can be a savings in both time and money.

To expedite fulfillment shipping, we need the following information in an Excel spreadsheet:

Company Name

Receiving persons name or title

Address1

Address2, if needed

Address3, if needed

City

State

Zip Code

Telephone number

Reference1-something to describe what is being shipped (such as Grand Opening Banner). This will appear on the UPS label.

Each of the above should be in a separate column, preferably in that order.

We can send you a sample if you want one.